

Implementation Of ASEAN Corporate Governance (Cg) Scorecard

Maybank Indonesia measures governance practices and continuously attempts to align governance practices with ASEAN CG Scorecards through self-assessment. Below are the self-assessment which already aligned with the content of Annual Report Bank 2019 in accordance with ASEAN CG Scorecard Index. The index has been summarized to be in accordance with each criteria.

No	Principles and Recommendations	Page
A	RIGHTS OF SHAREHOLDERS	
A.1	Basic Shareholder Rights	
A.1.1	Does the company pay (Interim and final/annual) dividends in an equitable and timely manner; that is, all shareholders are treated equally and paid within 30 days after being (i) declared for interim dividends and (ii) approved by annual general meeting (AGM) for final dividends? In case the company has offered Scrip dividend, did the company paid the dividend within 60 days	200, 496
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A.3.3	Does the company allows shareholders to elect directors/commissioners individually?	376
A.3.4	Does the company disclose the voting procedures used before the start of meeting?	373-374
A.3.5	Do the minutes of the most recent AGM record that the shareholders were given the opportunity to ask questions and the questions raised by shareholders and answers given recorded?	373
A.3.6	Does the company disclose the voting results including approving, dissenting, and abstaining votes for all resolutions/ each agenda item for the most recent AGM?	374-377
A.3.7	Does the company disclose the list of board members who attended the most recent AGM?	373
A.3.8	Does the company disclose that all board members and the CEO (if he is not a board member) attended the most recent AGM?	373
A.3.9	Does the company allow voting in absentia?	Rules of Conduct of GMS
A.3.10	Did the company vote by poll (as opposed to by show of hands) for all resolutions at the most recent AGM?	Rules of Conduct of GMS
A.3.11	Does the company disclose that it has appointed an independent party (scrutineers/inspectors) to count and/or validate the votes at the AGM?	373-374
A.3.12	Does the company make publicly available by the next working day the result of the votes taken during the most recent AGM/EGM for all resolutions?	373 (2 working days)
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A.3.14	Does the company provide the rationale and explanation for each agenda item which require shareholders' approval in the notice of AGM/circulars and/or the accompanying statement?	GMS Announcement on Bank's Website
A.3.15	Does the company give the opportunity for shareholder to place item/s on the agenda of AGM?	372, GMS Announcement and Article of Association of the Bank point 18.5 on Bank's Website
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A.4.1	In cases of mergers, acquisitions and/or takeovers requiring shareholders' approval, does the board of directors/commissioners of the company appoint an independent party to evaluate the fairness of the transaction price?	202

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A.5	The exercise of ownership rights by all shareholders, including Institutional Investors, should be facilitated	
A.5.1	Does the company disclose its practices to encourage shareholders to engage the company beyond AGM?	51-59
B	EQUITABLE TREATMENT OF SHAREHOLDERS	
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B.1.2	Where the company has more than one class of shares, does the company publicise the voting rights attached to each class of shares (e.g. through the company website reports/the stock exchange/the regulator's website)?	Article of Association of the Bank point 10.6 on Bank's Website
B.2	Notice of AGM	
B.2.1	Does each resolution in the most recent AGM deal with only one item, i.e., there is no bundling of several items into the same resolution?	Summary of GMS Minutes of Meeting on Bank's Website
B.2.2	Are the company's notice of the most recent AGM/circulars fully translated into English and published on the same date as the local - language version? Does the notice of AGM/circulars have the following details:	373, and Bank's Website
B.2.3	Are the profiles of directors/commissioners (at least age, academic qualification, date of appointment, experience, and directorships in other listed companies) in seeking election/re-election included?	82-96 and Bank's Website
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B.2.5	Were the proxy documents made easily available?	"GMS Invitation on Bank's Website"
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C	ROLE OF STAKEHOLDERS	
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C.1.6	How creditors' rights are safeguarded?	495

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C.1.7	Does the company have a separate report/section that discusses its efforts on environment/economy and social issues?	*Corporate Social Responsibility Report in this Annual Report*
C.2	Where stakeholder interests are protected by law, stakeholders should have the opportunity to obtain effective redress for violation of their rights.	
C.2.1	Does the company provide contact details via the company's website or Annual Report which stakeholders (e.g. customers, suppliers, general public etc.) can use to voice their concerns and/or complaints for possible violation of their rights?	68, 129, 482, and 554
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E.3.11	Are all directors/commissioners subject to re-election every 3 years; or 5 years for listed companies in countries whose legislation prescribes a term of 5 years ⁹ each? Remuneration Matters	Article of Association of the Bank on Bank's Website
E.3.12	Does the company disclose its remuneration (fees, allowances, benefit-in-kind and other emoluments) policy/practices (i.e. the use of short term and long term incentives and performance measures) for its executive directors and CEO?	415-419

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E.3.14	Do the shareholders or the Board of Directors approve the remuneration of the executive directors and/or the senior executives?	375
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E.3.20	Does the Annual Report/Annual CG Report disclose that the board of directors/commissioners has conducted a review of the company's material controls (including operational, financial and compliance controls) and risk management systems?	224-250, 474-477
E.3.21	Does the company disclose the key risks to which the company is materially exposed to (i.e. financial, operational including IT, environmental, social, economic)?	224-319, 474-477
E.3.22	Does the Annual Report/Annual CG Report contain a statement from the board of directors/commissioners or Audit Committee commenting on the adequacy of the company's Internal controls/risk management systems?	224-319, 474-475
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E.4.1	Do different persons assume the roles of chairman and CEO?	385 and 393
E.4.2	Is the chairman an Independent Director/commissioner?	385
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E.4.6	Does at least one non-executive director/commissioner have prior working experience in the major sector that the company is operating in?	82-96
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E.5.1	Does the company have orientation programmes for new directors/commissioners?	389, 398
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	CEO/Executive Management Appointments and Performance	
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E.5.4	Does the board of directors/commissioners conduct an annual performance assessment of the CEO/Managing Director/President?	411-412
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	Director Appraisal	
E.5.6	Did the company conduct an annual performance assessment of the individual directors/commissioners and disclose the criteria and process followed for the assessment?	411-412
	Committee Appraisal	
E.5.7	Did the company conduct an annual performance assessment of the board committees and disclose the criteria and process followed for the assessment?	388, 397-398

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LEVEL 2 – BONUS ITEMS		
(B)A. Rights of Shareholders		
(B)A.1	Right to participate effectively in and vote in general shareholders meeting and should be informed of the rules, including voting procedures, that govern general shareholders meeting	Rules of Conduct of GMS on Bank's Website
(B)A.1.1	Does the company practice secure electronic voting in absentia at the general meetings of shareholders?	Rules of Conduct of GMS on Bank's Website
(B)B. Equitable Treatment of Shareholders		
(B)B.1. Notice of AGM		
(B)B.1.1	Does the company release its notice of AGM (with detailed agendas and explanatory circulars), as announced to the Exchange, at least 28 days before the date of the meeting?	373
(B)C. Role of Stakeholder		
(B)C.1		
(B)C.1.1	Does the company adopt an internationally recognized reporting framework for sustainability (i.e. GRI, Integrated Reporting, SASB)?	SR of Maybank Indonesia 2019
(B)D. Disclosure and Transparency		
(B)D.1. Quality of Annual Report		
(B)D.1.1	Are the audited annual financial report/statement released within 60 days from the financial year end?	572
(B)D.1.2	Does the company disclose details of remuneration of the CEO?	416-418
(B)E. Responsibilities of The Board		
(B)E.1. Board Competencies and Diversity		
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(B)E.1.2	Does the company have a policy and disclose measurable objectives for implementing its board diversity and report on progress in achieving its objectives?	420-421
(B)E.2. Board Structure		
(B)E.2.1	Is the Nominating Committee comprised entirely of independent directors/commissioners?	426-427
(B)E.2.2	Does the Nominating Committee undertake the process of identifying the quality of directors aligned with the company's strategic directions?	384, 392-393, 430-431
(B)E.3. Board Appointments and Re-Election		
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(B)E.4. Board Appointments and Re-Election		
(B)E.4.1	Do independent non-executive directors/commissioners make up more than 50% of the board of directors/commissioners for a company with independent chairman?	385, 393-394
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(B)E.6. Board Performance		
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LEVEL 2 – PENALTY ITEMS		
(P)A. RIGHTS OF SHAREHOLDERS		
(P)A.1. Basic Shareholder Right		
(P)A.1.1	Did the company fail or neglect to offer equal treatment for share repurchases to all shareholders?	496
(P)A.2. Shareholders, including institutional shareholders, should be allowed to consult with each other on issues concerning their basic shareholder rights as defined in the Principles, subject to exceptions to prevent abuse.		
(P)A.2.1	Is there evidence of barriers that prevent shareholders from communicating or consulting with other shareholders?	tidak ada
(P)A.3. Right to participate effectively in and vote in general shareholders meeting and should be informed of the rules, including voting procedures, that govern general shareholders meeting		
(P)A.3.1	Did the company include any additional and unannounced agenda item into the notice of AGM/EGM?	"Explanation of GMS Agenda on Bank's Website"
(P)A.3.2	Did the Chairman of the Board, Audit Committee Chairman and CEO attend the most recent AGM?	373
(P)A.4. Capital structures and arrangements that enable certain shareholders to obtain a degree of control disproportionate to their equity ownership should be disclosed		

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(P)A.4.1	Shareholders Agreement?	Article of Association of the Bank
(P)A.4.2	Voting Cap?	Article of Association of the Bank
(P)A.4.3	Multiple Voting Rights?	Article of Association of the Bank
(P)A.5	Capital structures and arrangements that enable certain shareholders to obtain a degree of control disproportionate to their equity ownership should be disclosed.	
(P)A.5.1	Is a pyramid ownership structure and/or cross holding structure apparent?	110, 502
(P)B	EQUITABLE TREATMENT OF SHAREHOLDERS	
(P)B.1	Insider trading and abusive self-dealing should be prohibited	
(P)B.1.1	Has there been any conviction of insider trading involving directors/commissioners, management and employees in the past three years?	488-489, 497
P(B).2	Protecting minority shareholders from abusive action	
P(B).2.1	Has there been any cases of non compliance with the laws, rules and regulations pertaining to material related party transactions in the past three years?	478-481
P(B).2.2	Were there any RPTs that can be classified as financial assistance (ie not conducted at arms length) to entities other than wholly-owned subsidiary companies?	202, 492-493, 497
P(C)	ROLE OF STAKEHOLDERS	
(P)C.1	The rights of stakeholders that are established by law or through mutual agreements are to be respected	
(P)C.1.1	Have there been any violations of any laws pertaining to labour/employment/consumer/insolvency/commercial/competition or environmental issues?	478-481, 503
P(C).2	Where stakeholders participate in the corporate governance process, they should have access to relevant, sufficient and reliable information on a timely and regular basis	
P(C).2.1	Has the company faced any sanctions by regulators for failure to make announcements within the requisite time period for material events?	482
(P)D	DISCLOSURE AND TRANSPARENCY	
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(P)D.1.2	Did the company receive an "adverse opinion" in its external audit report?	570-572
(P)D.1.3	Did the company receive a "disclaimer opinion" in its external audit report?	570-572
(P)D.1.4	Has the company in the past year revised its financial statements for reasons other than changes in accounting policies?	570-572
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(P)E.1.1	Is there any evidence that the company has not complied with any listing rules and regulations over the past year apart from disclosure rules?	482
(P)E.1.2	Have there been any instances where non-executive directors/commissioner have resigned and raised any issues of governance-related concerns?	Tidak Ada
(P)E.2	Board Structure	
(P)E.2.1	Does the Company have any Independent directors/commissioners who have served for more than nine years or two terms of five years ³ each (whichever is higher) in the same capacity?	385, 390, 393-394
(P)E.2.2	Did the company fail to identify who are the Independent director(s)/commissioner(s)?	82-96
(P)E.2.3	Does the company have any Independent directors/non-executive/commissioners who serve on a total of more than five boards of publicly-listed companies?	387, 397
(P)E.3	External Audit	
(P)E.3.1	Is any of the directors or senior management a former employee or partner of the current external auditor (in the past 2 years)?	89-102
(P)E.4	Board Structure and Composition	
(P)E.4.1	Has the chairman been the company CEO in the last three years?	82-96, 387
(P)E.4.2	Do Independent non-executive directors/commissioners receive options, performance shares or bonuses?	496